

## SUZY'S TIPS ON HOW TO FILL OUT THE BUDGET FORM

- Before your meeting with Suzy Kahati, prepare your bank statements and credit card statements for the last three months. If you do not have them then wait until you receive them for the previous month.
- For the first meeting, allow at least an hour in order to fill in the form. Remember – the first meeting always takes longer.
- Focus only on filling out the form, do not start discussing other subjects.
- It is advisable to have a piece of paper and a pen at the meeting so that if there are any clauses that require attention you can write them down and decide who is in charge. For the next meeting bring this sheet with you so that you can check the answers.
- After you have filled out all the clauses from your bank and credit card statement, you then calculate the average. It is this average that is the basis of your budget.
- Remember – this is not a one off meeting. Decide on a time and place every week or month to meet and discuss your budget. Important – give yourself a time limit on the meeting and again **ONLY** discuss the budget.

**It is the little changes that makes the big difference!**

Please contact me if you have any queries regarding your budget.

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